

### Planning Form for Potential Students

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

DOB: \_\_\_\_\_

Disability Category (if applicable): \_\_\_\_\_

**Requested Program:**

- Learning Center
- Multi Disability
- Social Communication Program
- Wellness Center
- Phoenix Academy (K-5 Alternative School)

Has the student been in a prior placement? (YES or No)

If YES where \_\_\_\_\_

Was it Successful? (Yes or No)

Why/Why not: \_\_\_\_\_

\*\*\* Prior placement experiences will not impact placement in our programs and this information will be used for planning purposes and ensuring smooth transition based on the student needs.

District Representative: \_\_\_\_\_ Phone #: \_\_\_\_\_

District of Residence: \_\_\_\_\_

District of Attendance: \_\_\_\_\_

Last Educational Placement: \_\_\_\_\_

The following documents are needed to support the planning process to a Warren County ESC program:

1. Current ETR
2. Current IEP
3. Recent Progress Reports
4. Student Behavioral Referrals
5. Current Behavior Plan if applicable
6. Crisis plan if applicable
7. Emergency action plan if applicable
8. Results of state and district testing (Official Transcripts if a High School Aged Student)



**Warren County Educational Service Center**

Parent/Guardian/Student

Consent for Records Release

To: \_\_\_\_\_

Re: \_\_\_\_\_

(Student Name)

\_\_\_\_\_ Age: \_\_\_\_\_ Birthdate: \_\_\_\_\_

(Street Address)

\_\_\_\_\_

(City, State, Zip Code)

From:

Warren County Educational Service Center

We are requesting the following Information records for the above-named student:

All personally identifiable data on file

Reason for Request:

To aid in making present and future educational decisions.

With the understanding that the district cannot assume responsibility for the confidentiality of educational information disclosed, I authorize you to release educational information regarding the above-named student in the manner indicated.

\_\_\_\_\_  
Signature of Parent/guardian or student if 18 or older

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Date